

PRIVACY POLICY

Station Kitty LLC

Effective Date: March 23, 2025

Last Updated: March 23, 2025

Station Kitty LLC (“Station Kitty,” “we,” “us,” or “our”) is committed to protecting the privacy of our users. This Privacy Policy describes how we collect, use, disclose, and protect information when you use the StationKitty software-as-a-service platform, including the websites located at stationkitty.com, cgfh4.com, and all associated subdomains, mobile applications, and related services (collectively, the “Service”).

By accessing or using the Service, you consent to the collection, use, and disclosure of your information as described in this Privacy Policy. If you do not agree with this Privacy Policy, please do not access or use the Service.

1. INFORMATION WE COLLECT

We collect information in the following categories:

1.1 Information You Provide Directly

When you create an account, subscribe to the Service, or use its features, you may provide us with the following types of information:

Category	Examples
Account Information	Full name, email address, password (encrypted), phone number, profile photograph
Department Information	Department name, station name(s), station address(es), shift schedules, department logo
Role and Membership Data	User role (administrator, kitty manager, officer, crew member), shift assignment, rank, member status
Financial Records	Daily contribution amounts, breakfast charge records, expense descriptions, expense amounts, fund balances, tab records
Receipt and Document Uploads	Photographs of receipts, invoices, and other supporting documents uploaded in connection with expense tracking
Inventory Data	Inventory item names, quantities, categories, low-stock thresholds, shopping list entries
Billing Information	Payment method details (processed and stored by Stripe; Station Kitty does not directly store credit card numbers), billing address, subscription plan selection
Communications	Messages, feedback, and support requests you send to us

1.2 Information Collected Automatically

When you access or use the Service, we may automatically collect certain information, including:

Category	Examples
Device Information	Device type, operating system, browser type and version, screen resolution
Usage Data	Pages visited, features used, actions taken within the Service, timestamps of activity
Log Data	IP address, access times, referring URLs, error logs
Cookies and Similar Technologies	Session cookies for authentication, preference cookies for user settings

1.3 Information from Third-Party Services

If you choose to register or log in using a third-party authentication provider (such as Google OAuth), we may receive your name, email address, and profile photograph from that provider, as authorized by your privacy settings with that provider.

2. HOW WE USE YOUR INFORMATION

We use the information we collect for the following purposes:

Providing and Operating the Service. We use your information to create and manage your account, process subscriptions, deliver the features of the Service, and provide customer support. This includes tracking contributions, managing expenses, maintaining inventory records, and generating reports as requested by Department Administrators.

Billing and Payments. We use billing information to process subscription payments, setup fees, and related financial transactions through our payment processor, Stripe. Station Kitty does not directly access, store, or process credit card numbers or bank account details.

Communication. We may use your email address to send you important notices about the Service, including account verification, password reset links, subscription confirmations, billing receipts, service updates, and security alerts. We may also send operational notifications related to your Department's use of the Service, such as low-stock inventory alerts.

Improving the Service. We use usage data and analytics to understand how the Service is used, identify areas for improvement, diagnose technical issues, and develop new features.

Security and Fraud Prevention. We use information to detect, prevent, and respond to security incidents, fraud, and other harmful activities.

Legal Compliance. We may use information as necessary to comply with applicable laws, regulations, legal processes, or governmental requests.

3. HOW WE SHARE YOUR INFORMATION

Station Kitty does not sell your personal information. We may share your information in the following limited circumstances:

Within Your Department. Information you enter into the Service, such as contribution records, expense reports, and inventory data, is visible to other Authorized Users within your Department in accordance with the role-based access controls configured by your Department Administrator. For example, financial data may be visible to kitty managers and administrators but restricted from crew members, depending on the Department's permission settings.

Service Providers. We share information with third-party service providers who perform services on our behalf, subject to contractual obligations to protect your information. These providers include:

Provider	Purpose	Data Shared
Stripe	Payment processing	Billing name, email, payment method, subscription details
Google	Authentication (OAuth)	Name, email (only if you choose Google sign-in)
Cloud Infrastructure Provider	Hosting and data storage	All Service data (encrypted at rest and in transit)
Amazon Web Services (S3)	File storage (receipt images, documents)	Uploaded files and associated metadata

Legal Requirements. We may disclose information if required to do so by law, regulation, legal process, or governmental request, or if we believe in good faith that disclosure is necessary to protect the rights, property, or safety of Station Kitty, our users, or the public.

Business Transfers. In the event of a merger, acquisition, reorganization, bankruptcy, or sale of all or a portion of our assets, your information may be transferred as part of that transaction. We will notify you of any such change in ownership or control of your information.

With Your Consent. We may share your information for any other purpose with your explicit consent.

4. DATA SECURITY

Station Kitty takes the security of your information seriously and implements appropriate technical and organizational measures to protect it, including:

Encryption. All data transmitted between your device and our servers is encrypted using TLS (Transport Layer Security). Data stored in our databases and file storage systems is encrypted at rest.

Authentication. User passwords are hashed using bcrypt with appropriate salt rounds and are never stored in plain text. We support secure authentication through both email/password and OAuth providers.

Access Controls. The Service implements role-based access controls that restrict access to data based on user roles and permissions. Administrative access to our infrastructure is limited to authorized personnel and protected by multi-factor authentication.

Infrastructure. The Service is hosted on professionally managed cloud infrastructure with industry-standard physical and network security controls.

While we strive to protect your information, no method of electronic transmission or storage is completely secure. We cannot guarantee absolute security, and you use the Service at your own risk.

5. DATA RETENTION

We retain your information for as long as necessary to provide the Service and fulfill the purposes described in this Privacy Policy, unless a longer retention period is required or permitted by law.

Data Type	Retention Period
Active Account Data	Retained for the duration of the active subscription
Department Data After Cancellation	Retained for 30 days after subscription cancellation to allow for data export, then permanently deleted
Inactive User Accounts	Retained for 12 months after last login, then subject to deletion with prior notice
Billing Records	Retained for 7 years as required for tax and accounting purposes
Server Logs	Retained for 90 days for security and diagnostic purposes
Health Monitoring Data	Granular data retained for 24 hours, hourly summaries for 7 days, daily summaries for 90 days

Upon request, we will delete your personal information in accordance with applicable law, subject to any legal obligations that require us to retain certain records.

6. YOUR RIGHTS AND CHOICES

Depending on your jurisdiction, you may have certain rights regarding your personal information:

Access and Portability. You may request a copy of the personal information we hold about you. Department Administrators may export Department Data through the export features available within the Service.

Correction. You may update or correct your Account information at any time through the Service’s profile settings.

Deletion. You may request deletion of your personal information by contacting us at the email address below. Please note that we may retain certain information as required by law or for legitimate business purposes.

Opt-Out of Communications. You may opt out of non-essential email communications by following the unsubscribe instructions in those emails. You cannot

opt out of essential Service-related communications (such as security alerts and billing notices).

Cookie Preferences. You may control cookies through your browser settings. Please note that disabling cookies may affect the functionality of the Service, particularly authentication features.

7. CALIFORNIA PRIVACY RIGHTS

If you are a California resident, you may have additional rights under the California Consumer Privacy Act (CCPA) and the California Privacy Rights Act (CPRA), including:

Right to Know. You have the right to request information about the categories and specific pieces of personal information we have collected about you, the categories of sources from which the information was collected, the business purpose for collecting the information, and the categories of third parties with whom we share the information.

Right to Delete. You have the right to request deletion of your personal information, subject to certain exceptions.

Right to Opt-Out of Sale. Station Kitty does not sell personal information. If this practice changes in the future, we will update this Privacy Policy and provide a mechanism to opt out.

Right to Non-Discrimination. We will not discriminate against you for exercising any of your privacy rights.

To exercise your California privacy rights, please contact us using the information in Section 12 below.

8. CHILDREN'S PRIVACY

The Service is not directed to individuals under the age of eighteen (18). We do not knowingly collect personal information from children under 18. If we become aware that we have collected personal information from a child under 18, we will take steps

to delete that information promptly. If you believe that a child under 18 has provided us with personal information, please contact us at the email address below.

9. THIRD-PARTY LINKS AND SERVICES

The Service may contain links to third-party websites or services that are not owned or controlled by Station Kitty. This Privacy Policy does not apply to those third-party services. We encourage you to review the privacy policies of any third-party services you access through or in connection with the Service.

10. INTERNATIONAL USERS

The Service is operated from the United States. If you access the Service from outside the United States, please be aware that your information may be transferred to, stored, and processed in the United States, where data protection laws may differ from those in your jurisdiction. By using the Service, you consent to the transfer of your information to the United States.

11. CHANGES TO THIS PRIVACY POLICY

Station Kitty reserves the right to update this Privacy Policy at any time. We will notify you of material changes by posting the updated Privacy Policy on our website and updating the “Last Updated” date above. Where required by law, we will provide additional notice (such as email notification) for significant changes. Your continued use of the Service after the effective date of any changes constitutes your acceptance of the updated Privacy Policy.

12. CONTACT US

If you have any questions, concerns, or requests regarding this Privacy Policy or our data practices, please contact us at:

Station Kitty LLC

Email: info@stationkitty.com **Website:** <https://stationkitty.com>

For general support inquiries, you may also reach us at info@stationkitty.com.

This Privacy Policy was last updated on March 22, 2026.